

## **BEMPTON PARISH COUNCIL**

Minutes of the Annual Parish Council Meeting held on Tuesday 22<sup>nd</sup> May 2018 at 7.00pm Bempton Village Hall, High Street, Bempton.

### **PRESENT**

Cllr Nicholson (Chairman), Cllr McCaw, Cllr Butler, Cllr Beales, Cllr Burton and Cllr Walker. **034/18**

### **IN ATTENDANCE**

4 members of the public attended **035/18**

### **TO ELECT THE CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE** **036/18**

Cllr Nicholson was nominated by Cllr Butler and seconded by Cllr Beales. Cllr Nicholson accepted the position and duly signed the declaration of acceptance of office form.

### **TO ELECT THE VICE-CHAIRMAN OF THE COUNCIL AND TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE** **037/18**

Cllr Butler was nominated by Cllr Beales and seconded by Cllr Jones. Cllr Butler accepted the position and duly signed the declaration of acceptance of office form.

### **APOLOGIES**

No apologies were received. **038/18**

### **DECLARATION OF INTEREST** **039/18**

No declarations of interest were declared.

### **MINUTES** **040/18**

The minutes of the previous meeting held on 17<sup>th</sup> April 2018 were proposed to be accepted by Cllr Beales and seconded by Cllr Butler, all in favour.

### **PUBLIC PARTICIPATION** **041/18**

A member of the public raised concerns to the carpark in front of the church being used by visitors walking to the RSPB centre, this was also happening at the village hall.

A member of the public reported the highway grate on Main Street to be broken also that the utilities company have left the verges in an unacceptable state after carrying out groundworks.

### **POLICE UPDATE** **042/18**

There was no police presence

### **TO REVIEW AND ADOPT THE STANDING ORDERS FOR BEMPTON PARISH COUNCIL** **043/18**

A resolution was passed to adopt the Standing Orders, proposed by Cllr Jones and seconded by Cllr Beales, all in favour.

### **TO REVIEW AND ADOPT THE FINANCIAL REGULATIONS FOR BEMPTON PARISH COUNCIL** **044/18**

A resolution was passed to adopt the Finance Regulations, proposed by Cllr Burton and seconded by Cllr Nicholson, all in favour.

**TO FIX DATES AND TIMES OF ORDINARY METINGS OF THE COUNCIL FOR THIS YEAR** **045/18**  
All in favour of the dates presented to the council.

**TO APPOINT REPRESENTATIVES TO LIAISE WITH OTHER VILLAGE ORGAINISATIONS** **046/18**  
Village Hall – Cllr Butler  
Bempton School – Cllr Burton

**CLERKS REPORT** **047/18**  
The communication survey was completed and emailed to ERYC  
The Internal Auditor has received all the accounts and will be returning at the end of May. The Exception form was posted to the external auditor.  
The VAT refund form was completed and posted.  
ERYC have been informed once again that the bin within the playground is not being emptied and a request that it is added to the schedule.  
GDPR, I have attended further training and currently working through the requirements.  
The salt bin on High Street has been removed by ERYC as it no longer meets the current salt bin placement criteria.  
The Guides have asked if they can change the date of their activity day on the playing field to Friday the 27<sup>th</sup> July.  
A resident has very kindly painted all the name plaque around the village  
A number of residents have been litter picking in the village.

**PLANNING** **048/18**  
18/01285/PLF – Erection of a detached garage  
White House Farm Bucktongate Buckton East Yorkshire yo15 1DH  
Applicant: Heritage Homes (Yorkshire) Ltd Application type: Full Planning Permission  
Bempton Parish Council object to the planning application for the following reasons:- Firstly that the garage is half built already, once again this developer is asking for a retrospective planning application showing a total disregard to the planning system. This is the second garage to be built on this site without first seeking planning permission.  
Secondly the garage is being built in brick, this does not reflect the application form which clearly states the walls are to be built in chalk, the build does not accurately reflect the application form submitted and therefore the parish council cannot support this planning application.  
Standing orders were suspended to allow a member of the public to speak, proposed by Cllr Butler and seconded by Cllr McCaw. The above development have installed an extra dormer window which is not showing on the planning application. Standing Orders reinstated.

Section 116 of the Highway Act 1980 **049/18**  
Stopping Up of part of the highway at School Lane Bempton – To discuss and agree thereon  
Deferred for further information be obtained.

**HIGHWAYS** – To highlight any maintenance issues **050/18**  
Following recent enquiries to a new entrance being created on High Street, ERYC have confirmed that the household did not require planning permission.

**STREET LAMPS** – To report any faults **051/18**  
Lamp on the Main Street is not working.

**FINANCE**

**052/18**

It was proposed by Cllr Jones and seconded by Cllr Butler that the following accounts be paid: Bempton and Buckton village hall £16.00 (chq 1046), Yorkshire Coast Community Rail £5.00 (chq 1047), Administration costs £491.73 (chq 1048), SLCC £49.25 (chq 1049), ALCC £7.50 (chq 1050), Mr Edmonds £160.00 (chq 1051).

Payment received: Precept £10,000

The payment cheques and payment schedule were signed by two councillors in the presence of the council. The Bank reconciliation form was checked and signed by the Chairman.

**DONATION RECEIVED FROM THE WHITE HORSE** – To agree to accept and agree the purchase of the Christmas lights. **053/18**

The White Horse has kindly donated £150.00 to the parish council to purchase a new set of Christmas tree lights for the village tree. A resolution was passed to accept the donation and to go ahead and purchase a set of lights, the clerk was asked to send a thank you letter.

**MEETING VENUE RISK ASSESSMENT**– To the amended risk assessment and agree thereon **054/18**

A resolution was passed to accept the Meeting Venue risk assessment, proposed by Cllr Burton and seconded by Cllr Jones, all in favour.

**BENCH PLAQUE** - To discuss and agree there-on the purchase/wording of a bench plaque for the late Mr Parker. **055/18**

A resolution was passed to purchase a stainless steel plaque, proposed by Cllr Butler and seconded by Cllr Beales, all in favour. The wording to be arranged.

**GDPR** – To review and agree the Data Audit review, Privacy Policy, Cllrs Privacy Notice, Retention and Disposal Policy **056/18**

An amendment is currently going through parliament which will exclude Town and Parish councils from having to employ a Data Protection Officer.

A resolution was passed to agree the Data Audit review, Privacy Policy and Retention and Disposal Policy, proposed by Cllr Nicholson and seconded by Cllr Beales, all in favour.

All councillors was asked to read and sign their privacy policy.

**CORRESPONDENCE** **057/18**

- (a) NHS new urgent treatment Services (a link has been placed on our website)
- (b) A resident has once again made an official complain to the ICO. The ICO have not taken the matter further but just asked the parish council to correspond directly with the complainant.
- (c) A letter was received from a resident regarding the placing of the posters around the village
- (d) A letter was received from a resident regarding parking.

**COUNCILLORS REPORTS AND QUESTIONS** **058/18**

Cllr Nicholson – Would the clerk reply to the letter referencing the posters around the village.

Last week a small group of youths lit a BBQ in the playing field and were seen to be drinking heavily, when confronted the residents received abuse. The police were informed but no action taken.

A propose a sign is erected in the village hall carpark stating the carpark is for the use of the village hall and playground only.

Cllr Beales – There has been fly tipping of soil down Green Land.

Cllr Burton – A resident has asked if a bench could be placed back into the bus stop. Cllr Nicholson – the previous benches were removed due to it encouraging anti-social behaviour and urinating within the shelter. A propose the clerk replies to the resident stating the reasons they were removed.

Cllr Jones – A resident from Spring Lane are finding that sweets and biscuits are being left in their garden, which is encouraging animals in, recommended that they report this to the local PCSO.  
Reports of the Bempton pond smelling due to a build-up of silt and animal waste. I proposal was forwarded that we place this onto a future agenda to discuss and receive quotes.

**DATE OF NEXT MEETING**

**059/18**

The date of the next Parish Council Meeting will be held on **19<sup>th</sup> June 2018 at 7.30pm Bempton Village Hall.**  
There being no further business to discuss the Chairman closed the meeting at 9.25pm.