

## BEMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 17<sup>th</sup> April 2018 at 7.30pm Bempton Village Hall,  
High Street, Bempton.

### PRESENT

Cllr Nicholson (Chairman), Cllr McCaw, Cllr Jones, Cllr Butler, Cllr Beales and Cllr Walker. **001/18**

### IN ATTENDANCE

0 members of the public attended **002/18**

### APOLOGIES

None received. **003/18**

### DECLARATION OF INTEREST

None declared **004/18**

### MINUTES

The minutes of the previous meeting held on 20<sup>th</sup> March 2018 were proposed to be accepted by Cllr Walker and seconded by Cllr McCaw, all in favour. **005/18**  
Correction to ref 246/18, should read chalk not brick.

### PUBLIC PARTICIPATION

No public present. **006/18**

### POLICE UPDATE

No police present/report **007/18**

### YEAR END ACCOUNTS

(a) To approve and agree the year End Accounts **008/18**  
A resolution was passed to agree the figures as presented, proposed by Cllr Jones and second by Cllr Beales, all in favour.

(b) Certification of Exemption – To read, agree and sign/date **009/18**  
A resolution was passed to accept and sign the certificate of exemption form, proposed by Cllr Butler and seconded by Cllr Walker, all in favour.

(c) Annual Governance Statement –  
(Part 1) To carry out a review of the effectiveness of the system of internal control **010/18**  
A review was carried out, the following policies are in place, Financial Regulations, BPC Risk Assessment, BPC Risk Schedule, monthly bank reconciliations are check and signed, all chqs are signed by two councillors and the payment schedule signed each month. All policies are review annually.

(Part 2) To answer all the questions on the Governance Statement **011/18**  
Each question was read out and answered by the councillors present, the Chairman signed the form.

(Part 3) To approve the Account Statement by resolution **012/18**  
A resolution was passed to approve the Account Statement, proposed by Cllr Jones and seconded by Cllr Butler, all in favour. The form was signed by the Chairman.

NAME: ..... DATE: ..... NUMBER: .....

(Part 4) To sign and date the form by the Chairman of the meeting. **013/18**  
The Chairman signed and dated the form.

(d) Accounting Statement –  
(Part 1) To review and agree the figures on the Accounting Statement **014/18**  
The figures were reviewed and agreed.

(Part 2) To approve the Accounting Statement by resolution **015/18**  
A resolution was passed to approve the accounting statement, proposed by Cllr McCaw and seconded by Cllr Beales, all in favour.

(Part 3) To sign and date the form by the Chairman of the meeting. **016/18**  
The form was signed and dated by the Chairman.

(e) To ensure all the sections of the Annual Governance and Accountability Return 2017/2018 are signed and dated. **017/18**  
All checks were carried out.

**ACCOUNTS** **018/18**

It was proposed by Cllr Beales and seconded by Cllr Walker that the following accounts be paid: ERNNLCA £499.97 (chq no 1042), HMRC £115.57 (chq no 1043), Administration costs £522.71 (chq No 1044), Moore Stephens £90.00 (VAT £15.00, chq no 1014).  
The payment cheques and payment schedule were signed by two councillors in the presence of the council. The Bank reconciliation form was checked and signed by the Chairman.

**CLERKS REPORT** **019/18**

Following a site visit from YAS the defibrillator safe has been repaired and the defibrillator returned. A meeting was arranged regarding a FOI request but the resident did not attend. ERYC have been informed that the litter bin within the playground is not being emptied and would they ensure it is added to their collection schedule. A letter has been sent to the school informing them that the parish council meetings will no longer be held there. The village hall have a list of our meeting dates and the booking form has been completed. A letter was sent to ERYC regarding the unacceptable state of Bempton Land. A letter was sent to the village hall committee with reference to the number of poster flyers around the village. An email was sent to ERYC asking for maintenance work to be carried out on the Trod.

**PLANNING** **020/18**

No information received.

**HIGHWAYS** – To highlight any maintenance issues **021/18**

Potholes on Church Lane at the junction of High Street to be reported. A letter has been received from ERYC regarding our correspondence to the unacceptable state of Bempton Lane. The letter confirmed that ERYC propose to resurface Bempton Lane from the junction with the B1255 Marton Road heading north to the junction with Short Lane, with the work currently programmed for November 2018. In the meantime the road will be monitored and any actionable defects will be repaired.

**STREET LAMPS** – To report any faults  
No faults reported.

**022/18**

**BUS SERVICE 504/502** – To discuss and read out the statement from Ward Cllr Burton  
The following statement was release by Ward Cllr Burton:-

**023/18**

Bus services 504 and 502 currently operate between Buckton, Bempton and Bridlington. Service 504 operates daily from Mondays to Saturdays. This is a commercial service operated by East Yorkshire Motor Services (EYMS) which does not receive any Council subsidy. Unfortunately however, EYMS has decided to withdraw the service, and gave notice of its cancellation to the Office of the Traffic Commissioner on 08 March 2018. The last service will operate on Saturday 05 May 2018. Service 502 operates Monday to Saturday along the same route in the evenings. This service is currently subsidised by East Riding of Yorkshire Council. However, given EYMS's decision to terminate the daytime services, the Council has decided to cease providing subsidy for the evening service and transfer this subsidy in order to maintain a daytime connection to Bridlington for residents of Buckton and Bempton. The council feels that maintaining a link to health facilities, shopping and other key facilities during the day for residents is the best way to use the resources currently available to it for the purpose of supporting a bus service for the two villages. As a result, the council is currently seeking tenders for a range of service options to maintain bus connections between Bempton, Buckton and Bridlington. Depending on the cost of tenders received, the Council will consider what level of service it can secure for residents, given the funds available to it for this purpose. It is hoped that a new service can commence operation on 08 May 2018, and we will inform residents once we have secured a contract for its operation.

Any further information received will be placed on the website and noticeboards.

**ERYC TOWN AND PARISH COUNCIL COMMUNICATION SURVEY**– To discuss correspondence and agree thereon

**024/18**

A resolution was passed for the clerk to complete the survey on behalf of the parish council, proposed by Cllr Walker and seconded by Cllr Jones, all in favour.

**AMENDMENTS TO THE REGISTER OF INTERESTS AND CODE OF CONDUCT**- To receive correspondence and agree thereon.

**025/18**

The information was read out and acknowledged.

**ERYC AFFORDABLE HOUSING** – To receive correspondence and agree thereon

**026/18**

A request for ERYC to attend a further meeting to discuss this issue further.

**YORKSHIRE COAST COMMUNITY RAIL PARTNERSHIP** – To receive correspondence and invitation to join – to discuss and agree thereon

**027/18**

A resolution was passed to join the partnership, proposed by Cllr Jones and seconded by Cllr McCaw, all in favour.

**EAST RIDING OR YORKSHIRE AND KINGSTON UPON HULL JOINT MINERALS LOCAL PLAN PROPOSED SUBMISSION CONSULTATION**- To receive correspondence and agree thereon

**028/18**

Information received, no further action taken.

**ERYC TOWN AND LIAISON MEETING**- To receive correspondence and agree thereon

**029/18**

Information received, no further action taken.

**PLAYING FIELD** – Request for the use of the playing field by Guides

**030/18**

A request has been received from Bridlington North District Girl Guides asking for permission to use the playing field for a sports day event, on Sunday 20<sup>th</sup> May, as long as all insurances are in place.

A resolution was passed to allow the use of the playing field, proposed by Cllr Butler and seconded by Cllr Beales, all in favour.

**CORRESPONDENCE**

**031/18**

- (a) NHS new urgent treatment Services (a link has been placed on our website)
- (b) Invitation to the Festival of St John of Beverley service
- (c) An email was received complaining that they had not been informed about the installation of the defibrillator.

**COUNCILLORS REPORTS AND QUESTIONS**

**032/18**

Cllr Nicholson – The playground cradle swing has been repaired.

Cllr Butler – The corner stone of the planter on High Street has fallen away and is in need of repair.

Cllr Jones – To invite the RSPB to a future meeting and are we aware whether the village hall have any further plans for extending the car park? Cllr Butler (village hall representative) was not aware of any.

**DATE OF NEXT MEETING**

**033/18**

The date of the next Parish Council Meeting will be held on **22<sup>nd</sup> May 2018 at 7.30pm Bempton Village Hall**. There being no further business to discuss the Chairman closed the meeting at 9.00pm.